

Zoom Instructions for Participants

Before the Q&A:

1. You will need a computer, tablet, or smartphone with speaker or headphones or there is a phone option without video. You will have the opportunity to check your audio immediately upon joining a event.

To join the Q&A by computer:

1. Directly after the concert, click on the link on the starting page for the concert. If this is your first time using Zoom you will have a box pop up asking you to save the file. Up at the top right side of your screen is an arrow pointing down. Click on the file shown and Zoom will download. You may get a box open and ask permission for Zoom to make changes to your computer. That permission allows Zoom to install.
2. Once Zoom has launched, a screen should pop up asking for your name (and email). This will identify you during the meeting.
3. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without clicking on the invitation link by going to join.zoom.us on any browser and entering the Meeting ID after choosing "Join a Meeting".

Join by tablet or smartphone:

- If you choose to use your tablet or smartphone, be sure to download the Zoom app ahead of time.
- Once you have downloaded the Zoom app, follow the "Join by computer" instructions above.

Join by telephone

- First, dial any one of the phone numbers provided in the webinar section of the concert page.
- When prompted, enter the meeting ID number that is also provided near the phone numbers.
- Your phone will be automatically muted once the meeting starts.

Please allow extra time to get online!

In consideration of the whole group, **please arrive as soon as possible** in order to get successfully connected. This is especially important if this is your **first time** using Zoom.